



Sedibeng District Municipality

INVITATION TO BID

Bid Number	Description	Compulsory Briefing	Contact
8/2/3/1-2021	Proposal for short term insurance for Sedibeng District Municipality.	There will be no compulsory briefing session due to Covid-19 pandemic, parties wishing to raise extensive queries are requested to submit their queries by email to AndreL@sedibeng.gov.za .	Mr. Andre Lubbe Tel: (016) 450 3115/3000

The employer is the **Sedibeng District Municipality**. Bid Documents Available for Download **ONLY** on www.sedibeng.gov.za.

(Contact Person: Sophy Ntjepela at 016 450 3131/3000 for SCM Enquiries)

Documents will be available for download on the municipal website www.sedibeng.gov.za/tenders and e-tenders portal www.etenders.gov.za from **Wednesday, 14 April 2021 and during weekdays thereafter**.

The closing time for receipt of bid tender document is **12:00 on Wednesday, 26 May 2021**. Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders, completed as prescribed, shall be sealed in an envelope marked with the bidders address, Tender No. and Description and be deposited in the **TENDER BOX at Sedibeng District Municipality,**

Cnr Leslie and Beaconsfield Avenue, Vereeniging. (The tender box is outside the building, ground floor).

Bidders must take note of the following:

- Bids must only be submitted on the bid documentation provided by the Sedibeng District Municipality;
- Bids will be evaluated according to the **80/20** preferential points system;
- Persons in the service of the state are not allowed to bid;
- The lowest or any other bid will not necessarily be accepted and the Municipality reserves the right to accept the whole bid or part thereof, or not to accept any bid;
- Late, unsigned, or incomplete bids will be disqualified.
- Bidders that are not registered on the Database will result to the tender being **"Non Responsive"**

- All prospective suppliers are requested to attach their **Central Supplier Database (CSD)** registration number;
- The **CSD Summary Report** must be attached to the tender document submitted to Sedibeng District Municipality Main Building 3rdFloor;
- Bidders who are not registered on the CSD are requested to contact National Treasury at csd@treasury.gov.za or on 012 406 9222 for any assistance / Sedibeng District Municipality Tender Advisory Helpdesk on 016 450 3142/3000
- Bidders are requested to submit their Tax Clearance Pin provided by SARS to verify that the Tax Matters are in order;
- Bidders must ensure that the company status is **"In business"** with the Company and Intellectual Property Commission (CIPC);
- Bidders are requested to read and take note of the "information to Bidders"/minimum requirement attached on the bid document;
- Bidders are required to submit original or certified copies of B-BBEE Status Level Verification Certificate together with their bids to substantiate their B-BBEE rating claims; and
- Sworn Affidavit for exempted micro enterprise signed and stamped by Commissioner of Oaths
- A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification.

Tenderers should attach an Up to date utilities Account or Statement/ Lease Agreement. Failure to attach these documents will result to a tender being non-responsive.